



JOB DESCRIPTION:
PARKS PIONEERS 2015

1. Operates hand and tractor mowers to cut grass.
2. Checks level of fuel, oil, and other fluids before operating equipment.
3. Operates hand held power trimmer and power blower to remove grass and debris.
4. Assists in mixing and applying herbicides, fertilizers, and other materials to grass, shrubs, and trees.
5. Trims, cuts, and moves trees, shrubs and other plants as needed; repairs hand tools such as shovel, rakes, pruners etc.
6. Assists with transplanting and watering, mowing and trimming around buildings and planting containers at greenhouse & tree nursery facilities .
7. Performs minor repairs on equipment, such as replacing blades, belts and filters.
8. Assists with installation and maintenance of drinking and decorative fountains, sprinkler and irrigation systems.
9. Prepares soil for planting or laying sod; notifies supervisor of major problems with plant damage or disease.
10. Helps in set-up, event support and take down of special events such as Riverfest, Fishing Derby and the Adopt-A-Park program activities.
11. Sweeps and/or rakes park grounds and parking lots to remove leaves, mud, fallen branches and other debris.
12. Empties trash barrels located on park grounds and picks up trash and litter in parks and along street rights of way.
13. Performs landscaping and plant health care activities as directed.
14. Cleans rest rooms and pavilions as required.
15. Helps with repairs and maintenance of park amenities such as signs, sprinkler systems, playground equipment, fountains, benches, tables, walks, plantings, trails, and other park assets.
16. Uses various hand tools to fill holes in park grounds and to prepare and paint interior and exterior surfaces of buildings , grills, trash receptacles and benches.
17. Provides support to building maintenance and park facility construction activities.
18. Notifies supervisor of broken or non-working equipment or facilities.
19. Other duties as required.

Only on-line applications will be accepted. All applications will be taken online at www.lrjobs.net through March 29, 2015 to be eligible. Click on Summer/Seasonal Job Opportunities to apply for Parks Pioneers summer youth job positions. Complete all required areas and save your application.

Completion of a City of Little Rock on-line application and supplemental questions are required.

If you need assistance or access to a computer go to City Hall (500 W. Markham at Markham and Broadway) and a computer with assistance is available Monday-Thursday until 5PM or Friday until 4PM. Another resource for use of a computer is the Central Arkansas Library System. All branches have computers to use if you have a current library card in good standing. You must contact the library for dates and times of operation.

If you have applied for any city jobs online previously and have forgotten your username and/or password, please call 877-204-4442. Please note we will be communicating with potential applicants using **e-mail only** in order to quickly proceed in the hiring process of applicants. Please make sure the email address used on the application is valid. You will be notified by email if you are eligible to interview.